# Carbon Reduction Plan

Supplier name: DICT8 Limited

Publication date: 15<sup>th</sup> December 2023

### **Commitment to achieving Net Zero**

DICT8 Limited is committed to achieving Net Zero emissions by 2045

### **Baseline Emissions Footprint**

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline	Year:	Year to	November	2023
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### Additional Details relating to the Baseline Emissions calculations.

We have not previously assessed or reported emissions and as this is our first reporting period, it also constitutes our baseline

#### Baseline year emissions:

EMISSIONS	TOTAL (tCO <sub>2</sub> e)		
Scope 1	0.00		
Scope 2	1.20		
Scope 3	Supply chain emissions (exclude Data Centre)	51.32	
(Included Sources)	1. Data centre usage	10.4	
	4. Upstream transportation and distribution	0.0*	
	5. Waste generated in operations	0.0**	
	6. Business travel	0.0***	
	7. Employee commuting	2.46	
	7. Homeworkers	0.27	
	9. Downstream transportation and distribution	0.0*	

Total Emissions	65.65

<sup>\*</sup> This is a service-based business with no physical products being transported

# **Current Emissions Reporting**

Reporting Year: 2023			
EMISSIONS	TOTAL (tCO₂e)		
Scope 1	0.00		
Scope 2	1.20		
Scope 3	Supply chain emissions (exclude Data Centre)	51.32	
(Included Sources)	Data centre usage	10.4	
	4. Upstream transportation and distribution	0.0*	
	5. Waste generated in operations	0.0**	
	6. Business travel	0.0***	
	7. Employee commuting	2.46	
	7. Homeworkers	0.27	
	9. Downstream transportation and distribution	0.0*	
Total Emissions	65.65		

# **Emissions reduction targets**

We are committed to achieving net zero by 2045.

We are also committed to the UN's race to zero campaign and will aim to reduce carbon emissions by 50% by 2030.

<sup>\*\*</sup> This is an office-based business with no waste monitoring due to negligible emissions arising from the negligible waste generated

<sup>\*\*\*</sup> In the period there were no opportunities for off-site meetings, this is expected to change

### **Carbon Reduction Projects**

#### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented during the year to November 2023.

- Adoption of an ISO14001 environmental management system.
- Gradually reduction electricity consumption in the period and eventually target a 10% reduction by the end of year 2024.
- Reduction of the environmental impact of cheque creation and transport by switching payments to BACS for remote transcribers.
- Reduction in paper usage within the office by 10% year on year.
- Removal of all single use plastics from the office.
- Committed to Net Zero 2045 and to the UN's race to zero campaign 2030.
- Implemented staff training programme focused on sustainability and environmental awareness.

### **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of the board of DICT8 Limited:

Date: 15th December 2023